Instructions to create an account on abroad.calpoly.edu

To apply to come to Cal Poly on exchange, first, obtain a nomination from your home University’s study abroad exchange coordinator, then apply to the Cal Poly International Exchange Program at abroad.calpoly.edu. You will create a login account, then apply to your program. Once accepted, you will be directed to another form to submit information required to create your DS-2019 visa document. Do not send any documents to us via email. Only send the documents requested in the application.

Click this link to start the process of making a user profile.

Click the Non-Cal Poly Login link
At this time, select the third option.

At this time, select the third option and then the program you are interested in.

Next, enter your name as it appears on the bottom of your passport.

In this example, Last Name is Uk Specimen. First and Middle names (if any) are listed next. In this example, Angela is the first name and Zoe is the middle name.
Fill out the form and click “create account.” After you click it you will receive an email at the email address you listed on this form. Go to that email.

The email will look similar to this. Use the User ID and Temporary password shown in the gray box to log with this link in your email.

You will go to a page with this box. Click the second option then “submit.”
Use the information from the email you received to log in.

Fill out the required security questions and click ‘Update.’
Now you can complete the application:

You will be prompted to change your password.

On the following page select ‘View Programs.’
Select to show ‘Incoming’

Then click on ‘Search’

Scroll through the results until you find the program you want. Then click the green link for the program in the Program Name Column.
Complete each Questionnaire applicable to you in the Application Questionnaires window and upload any documents requested in the questionnaires. When you are satisfied with your responses to each questionnaire, be sure to click the Submit button. You will see each requirement checked off as they are received.

Read items in the Learning Content window.
When you have completed all steps, your application is complete. Cal Poly will send your application to the exchange coordinator for your program for approval.

Once you are approved, you will be notified to return to your application to complete additional questionnaires to provide information and proof of funding required for Cal Poly to issue your DS-2019 immigration document. Do not email any documents to Cal Poly. Please only use the questionnaires to send documents.

If you have any questions or have trouble, please email international@calpoly.edu.