J-1 Student On-Campus Work Form

J-1 visa students are required to report their on-campus work information to the International Center (IC) so that it can be reported in SEVIS. Students must keep IC updated with any changes to this information.

Student Name: ___________________________  Student ID: ______________________

Location of Employment: _______________________________________________________
(example: El Corral Bookstore, Campus Dining, Kennedy Library, Biology Dept.)

Building & Room Number: ______________________________________________________

Your position or title: __________________________________________________________

Supervisor Name: ______________________________________________________________

Supervisor Title: _________________________________________________________________

Supervisor Phone Number on Campus: ____________________________________________

Number of Hours of Work Per Week: _____________________________________________

Begin Work Date: ___________________  End Work Date: ____________________________

Check if this job an  ___ Assistantship   ___ Fellowship  ___ Scholarship

Student Signature: _________________________________  Date: ______________________